

Bylaws of Homeward Bound

A Community Land Trust

Amended June 5, 2011

Article I. Offices

The principal office of the Corporation shall be located at its principal place of business or such other place as the Board of Trustees (Board) may designate. The Corporation may have such other offices, either within or without the State of Washington, as the Board may designate or as the business of the Corporation may require from time to time.

Article II. Purpose

The purposes of the Corporation shall include but not be limited to the following:

2.1

The acquisition and holding of land and the leasing of such land for the purpose of preserving the long-term affordability and accessibility of housing and economic development. The Corporation shall have, in addition to all powers granted to it under Revised Code of Washington, the power to buy and sell land, to mortgage and otherwise encumber land and to enter into renewable or self-extending ground leases with an initial term of up to ninety-nine years.

2.2

The operating procedures of the Corporation shall provide that it is an organization open to members of the general public who support the organization's goals and purposes.

2.3

The Corporation shall hold title to land and lease or rent such land to households that otherwise cannot afford to purchase a safe and decent house, and/or to limited equity cooperatives or other corporations, provided that terms of any such ground lease shall give the Corporation the first option to purchase any building or improvement on such land, or any condominium or cooperative until therein, at a limited equity price set forth in the ground lease.

2.4

The Corporation may charge a lease fee to the lessee. Such fee shall be determined by the Corporation and may include property taxes and any other assessments made on the land, an administrative fee and a land use fee. The method of determining the lease fee shall be set forth in the ground lease. Nothing in this section shall prohibit a state, local or other funding agency or a lender from placing in escrow all or part of the lease fee.

Article III. Membership

3.1 Classes of Membership

The Corporation shall initially have two classes of members;

- a) Leasing Members who lease, rent, live or work in buildings on Corporation land (one member per household or business)
- b) General Members who do not lease or occupy Corporation land and land residents or occupants who are not Leasing Members but otherwise fulfill requirements of general membership and live, work or own businesses in Clallam or Jefferson Counties.

Additional classes of members, the manner of election or appointment of each class of members, and the qualifications and rights of each class of members may be established by amendment of these Bylaws.

3.2 Qualification for Membership

Membership is open to everyone, 18 years of age or older, or entity who agrees, through written submission, with the Homeward Bound Statement of Purpose and pays annual dues as established by the Trustees, who is either a Leasing Member or General Member, and who attends at least one of the "orientation meetings" that shall be scheduled from time to time by the Board of Trustees for the purpose of introducing prospective members to the purposes and methods of the Corporation and/or who attends at least one of the general meetings each year.

3.3 Membership Dues

3.3.1

Annual membership dues shall be assessed for each calendar year by affirmative vote of the majority of the Board Members present and voting at the Annual Board Meeting proceeding that year. If no such action is taken to assess dues in a given year, the dues for that year shall be as established for the previous year.

3.3.2

Annual dues may be paid either in cash or through a contribution of in kind labor to the organization as determined by the Board at fair-market value.

3.4 Voting Rights

3.4.1

Each Leasing Member (one vote per household or business) or General Member shall have the right to participate in meetings of the Membership, is entitled to vote with respect to the subject matter of an issue submitted to the members and shall be entitled to one vote upon each such issue. This includes, but is not limited to, nominating and electing the Board of Trustees, serving on the Board of Trustees or committees if chosen, and to receive notices and the minutes of the Membership Meetings and Annual Reports of the Corporation.

3.4.2

Each member entitled to vote at an election of Trustees may cast one vote for each open Trustee position to be elected.

3.5 Membership Meetings

3.5.1 Place of Meetings.

All meetings of members shall be held at the principal office of the Corporation or at such other place within or without the State of Washington designated by the President, the Board, by the members entitled to call a meeting of members, or by a waiver of notice signed by all members entitled to vote at the meeting.

3.5.2 Notice of Meetings.

The President, the Secretary or the Board shall cause to be delivered to each member entitled to notice of or to vote at the meeting, either personally or by mail, not less than ten nor more than fifty days before the meeting, written notice stating the place, date and time of the meetings and, in the case of a special meeting, the purpose or purposes for which the meeting is called. At any time, upon the written request of not less than ten per cent (10%) of the members entitled to vote at the meeting, it shall be the duty of the Secretary to give notice of a special meeting of members to be held at such date, time and place as the Secretary may fix, not less than ten nor more than thirty-five days after receipt of such written request, and if the Secretary shall neglect or refuse to issue such notice, the person or persons making the request may do so and may fix the date, time and place for such meeting. If such notice is mailed, it shall be deemed delivered when deposited in the official government mail properly addressed to the member at his or her address as it appears on the records of the Corporation with postage thereon prepaid.

3.5.3 Annual Meetings.

The Annual Meeting of the Membership, for reports to the Membership by the Board of Trustees and Officers, the election of Trustees, the assessment of dues, and the transaction of other business, shall be held in the fourth quarter of each year, the timing and location of which shall be determined by the Board.

3.5.4 Regular Meetings.

Regular Meetings may be schedule by the Membership at such times and places as they shall establish at the Annual Meeting.

3.5.5 Open Meetings.

All Membership Meetings shall be open to any person.

3.5.6 Waiver of Notice.

Whenever any notice is required to be given to any member under the provisions of these Bylaws, the Articles of Incorporation or applicable Washington law, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

3.5.7 Quorum.

Ten per cent (10%) of the members of the Corporation entitled to vote, represented in person (or by proxy) shall constitute a quorum at a meeting of the members. If less than a quorum of the members

entitled to vote is represented at a meeting, a majority of the members so represented may adjourn the meeting from time to time without further notice.

3.5.8 Manner of Acting.

A quorum being assembled, decisions shall be made at Membership Meetings by a majority of the votes entitled to be cast by the members represented in person (or by proxy), for the adoption of any matter voted upon by the members, unless a greater proportion is required by applicable Washington law, the Articles of Incorporation or these Bylaws.

3.5.9 Proxies.

A member may vote by proxy executed in writing by the member or by his or her attorney-in-fact. Such proxy shall be filed with the Secretary of the Corporation before or at the time of the meeting. A proxy shall become invalid eleven months after the date of its execution unless otherwise provide in the proxy. A proxy with respect to a specific meeting shall entitle the holder thereof to vote at any reconvened meeting following adjournment of such meeting but shall not be valid after the final adjournment thereof.

Article IV. Board of Trustees

4.1 General Powers

The affairs of the Corporation shall be managed by a community-based Board of Trustees which shall:

4.1.1

Provide notice of Meetings, minutes and reports as stated in these bylaws, prepare a written Annual Report outlining the nature and results of the Corporation's activities, financial condition, and proposing a plan and budget for the coming year for approval by the membership, select all officers of the corporation, appoint and discharge advisors and consultants who have the skills necessary to the Corporation, employ and discharge staff for the furtherance of the purposes Affordable housing, supervise the activities of all officers, employees, agents, advisors, and committees in the performance of their designated responsibilities, and investigate conflicts of interest within the Corporation.

4.1.2

Oversee all programs necessary to carry out the purposes of the Corporation, be responsible for the general management of the affairs of the Corporation, and carry out all fiduciary obligations on behalf of the Corporation.

4.1.3

Insure input from and involvement of Jefferson and Clallam County low-income beneficiaries in the design, site selection development and management of housing projects, either through there representation on the Board or through the holding of neighborhood meetings in County in which the project is located.

4.2 Number

The Board shall consist of not less than 6 nor more than 12 Trustees, the specific number to be set by resolution of the Board. The number of Trustees may be changed from time to time by amendment to

these Bylaws, provided that no decrease in the number shall have the effect of shortening the term of any incumbent Trustee.

4.3 Qualifications

4.3.1

Trustees shall be members of the Corporation, shall live, work or have business in Jefferson or Clallam Counties and shall represent a diverse mix of people. Trustees may have such other qualifications as the Board may prescribe by amendment to these Bylaws.

4.3.2

At least one-third of the Trustees shall be comprised of:

- a) Leasing Members, or
- b) If Leasing Members are not available, General Members shall be nominated who are also:
 - 1) Low-income residents of the Service Area (Jefferson or Clallam Counties), or
 - 2) Representatives of low-income organizations.

4.3.3

Public Sector Representatives are limited to no more than one-third of Board membership. They may include:

- a) Elected officials
- b) Appointed officials
- c) Employees of Jefferson and Clallam Counties and incorporated city governments therein
- d) Appointees of such public officials to the Board

4.3.4

General Representatives, representing the interests of the general public, are limited to no more than one-third of the Board membership.

4.4 Election of Trustees

4.4.1 Initial Trustees.

The initial Trustees named in the Articles of Incorporation shall serve until the first annual meeting of members.

4.4.2 Successor Trustees.

Successor Trustees shall be elected each year at the annual meeting of members during the fourth quarter of each year. Any member can nominate other members as a Trustee candidate. Election will be done by a majority of the members present and voting at the annual meeting, a quorum being assembled, using the process below:

- a) Each Member may vote for one candidate for each open position for each type of Trustee – Leasing or Low-income Representatives, Public Sector Representatives, or General Representatives.
- b) Where no candidate gets half the votes, a second round of voting will be held to elect one of the two candidates receiving the most votes in the first round.

4.5 Term of Office

4.5.1

The initial Trustees will serve one-year terms.

4.5.2

At the first Annual Meeting, Trustees will be elected and then mutually agree to, or draw by lot, one year, two-year, or three year terms to create overlapping beginnings and endings of terms.

4.5.2.1

Beginning January 2010, every 2 years there shall be an election for the position of President of the Board. This election shall occur at the first meeting of the Board after the regular Annual Meeting.

4.5.3

Unless a Trustee dies, becomes ill, incapacitated, resigns or is removed, he or she shall hold office until the end of his or her term.

4.5.3.1

An ex-officio seat on the Homeward Bound Board shall be created for the first (most recently past) president of the Homeward Bound Board. Effective immediately.

4.5.3.2

Past Presidents of the Homeward Bound Board may have an ex-officio seat on the Homeward Bound Board for a term of 2 (two) years following their term as President.

4.5.4

All subsequent terms will be three (3) years.

4.5.5

Terms of Trustees elected at annual meetings start at the adjournment of the meeting. Terms of replacement Trustees start immediately after they accept their election by the other Trustees.

4.6 Annual Meeting

The Annual Meeting of the Board shall be held within one month of the Annual Meeting of Members for the purposes of electing officers and transacting such business as may properly come before the meeting.

4.7 Regular Meetings

By resolution, the Board may specify the date, time and place for the holding of regular meetings without other notice than such resolution. Notice will be mailed at least a week beforehand and will include the agenda and minutes from the previous meeting. At a minimum the Board will meet quarterly.

4.8 Special Meetings

Special meetings of the Board or any committee designated and appointed by the Board may be called by or at the written request of the President or any two Trustees, or, in the case of a committee meeting, by the chairman of the committee. The person or persons authorized to call special meetings

may fix any place either within or without the State of Washington as the place for holding any special Board or committee meeting called by them.

4.9 Meeting by Telephone

Members of the Board or any committee designated by the Board may participate in a meeting of such Board or committee by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear, or be communicated with, each other at the same time. Participation by such mean shall constitute presence in person at a meeting.

4.10 Place of Meeting

All meetings shall be held at the principal office of the Corporation or at such other place within or without the State of Washington designated by the Board, by any persons entitled to call a meeting or by a waiver of notice signed by all Trustees.

4.11 Notice of Special Meetings

Notice of special Board or committee meetings shall be given to a Trustee in writing or by personal communication with the Trustee not less than ten days before the meeting. Notices in writing may be delivered or mailed to the Trustee at his or her address shown on the records of the Corporation. If notice is delivered by mail, the notice shall be deemed effective when deposited in the official government mail properly addressed with postage thereon prepaid.

4.12 Waiver of Notice

4.12.1 In Writing

Whenever any notice is required to be given to any Trustee under the provisions of these Bylaw, the Articles of Incorporation or applicable Washington law, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. A general description of the business to be transacted and the purpose of any regular or special meeting of the Board shall be specified in the waiver of notice of such meeting.

4.12.2 By Attendance

The attendance of a Trustee at a meeting shall constitute a waiver of notice of such meeting, except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

4.13 Quorum

A majority of the number of Trustees in office shall constitute a quorum for the transaction of business at any Board meeting. If a quorum is not present at a meeting, a majority of the Trustees present may adjourn the meeting from time to time without further notice.

4.14 Manner of Acting

The act of the majority of the Trustees present at a meeting at which there is a quorum shall by the act of the Board, unless the vote of a great number is required by these Bylaws, the Articles of Incorporation or applicable Washington law.

4.15 Action by Board Without a Meeting

Any action which could be taken at a meeting of the Board may be taken without a meeting if a written consent setting forth the action so taken is signed by each of the Trustees. Such written consents may be signed in two or more counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one and the same document. Any such written consent shall be inserted in the minute book as if it were the minutes of a board meeting.

4.16 Resignation

Any Trustee may resign at any time by delivering written notice to the President or the Secretary at the registered office of the Corporation, or by giving oral or written notice at any meeting of the Trustees. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.17 Removal

Any Trustee may be recommended for removal by the following steps if the Trustees decide that a Trustee acted in any way that may harm the Corporation.

4.17.1

A written statement detailing the Trustee's specific behaviors seen as harmful must be presented to the President, or one of the other Officers if the President is in question. Any member may present such a statement.

4.17.2

The Trustee receiving the statement will deliver or mail within three days a copy of the statement to the Trustee in question.

4.17.3

A hearing group will be formed, consisting of three Trustees, to consider the statement regarding the Trustee's acts. The hearing will be held within two weeks of the selection of the third member of the hearing. Both the member presenting the statement and the Trustee in question will present their view in the presence of the other. After the hearing, the three Trustees chosen will prepare a report detailing their findings and making some recommendations(s) for or against removal. A majority decision will be made with each of the three Trustees writing their views of the matter. The report will be completed and given to the President within a week of the hearing.

4.17.4

If removal is not recommended, the proceedings end. If removal is recommended, a regular or special Board of Trustees meeting will be held, within a month of the report being received by the committee, where the Board can hear from the Trustee in question and the member presenting the statement, and then make their decision preferably by consensus, but by simple majority if necessary. Notices for the meeting will each include a copy of the recommendation report, and will be sent at least a week in advance.

4.18 Vacancies

A vacancy in the position of Trustee may be filled by the affirmative vote of a majority of the remaining Trustees though less than a quorum of the Board. A Trustee who fills a vacancy shall serve for the unexpired term of his or her predecessor in office.

4.19 Attendance

Any Trustee absent from three consecutive Regular Trustee Meetings will be considered to have resigned, and the other delegates will nominate and elect a replacement, unless the other Trustees recognize good cause for the absences and a continuing commitment to being a Trustee. The absent Trustee will be mailed written notice by the President at least a week prior to the meeting where a replacement election would occur, if such good cause and commitment are not shown and/or accepted. A Trustee absent consecutive regular Trustee meetings can be given the above-defined notice that their position will be assumed vacant at the next (third) meeting, and a replacement chosen at that third meeting.

4.20 Board Committees

4.20.1 Standing or Temporary Committees

The Board, by resolution adopted by a majority of the Trustees in office, may designate and appoint one or more standing or temporary committees, each of which shall consist of two or more Trustees. Such committees shall have and exercise the authority of the Trustees in the management of the Corporation, subject to such limitations as may be prescribed by the Board; except that no committee shall have the authority to:

- a) amend, alter or repeal these Bylaws;
- b) elect, appoint or remove any member of any other committee or any Trustee or officer of the Corporation;
- c) amend the Article of Incorporation;
- d) adopt a plan of merger or consolidations with another corporation;
- e) authorize the sale, lease or exchange of all or substantially all of the property and assets of the Corporation not in the ordinary course of business;
- f) authorize the voluntary dissolution of the Corporation or revoke proceedings therefore;
- g) adopt a plan for the distribution of the assets of the Corporation; or
- h) amend, alter or repeal any resolution of the Board which by its terms provides that it shall not be amended, altered or repealed by a committee.

The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board or any individual Trustee of any responsibility imposed upon it, him or her by law.

4.20.2 Quorum: Manner of Acting

A majority of the number of Trustees composing any committee shall constitute a quorum, and the act of a majority of the members of a committee present at a meeting at which a quorum is present shall be the act of the committee.

4.20.3 Resignation

Any member of any committee may resign at any time by delivering written notice thereof to the President, the Secretary or the chairperson of such committee, or by giving oral or written notice at any meeting of such committee. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.20.4 Removal of Committee Member

The Board, by resolution adopted by a majority of the Trustees in office, may remove from office any member of any committee elected or appointed by it.

4.21 Compensation

The Trustees, or any members of their families, shall receive no compensation or financial benefits for their service as Trustees but may receive reimbursement for expenditures incurred on behalf of the Corporation.

Article V. Officers

5.1 Number and Qualifications

The officers of the Corporation shall be a President, one or more Vice Presidents, a Secretary and a Treasurer, each of whom shall be elected by the Board. Other officers and assistant officers may be elected or appointed by the Board, such officers and assistant officers to hold office for such period, have such authority and perform such duties as are provided in these bylaws or as may be provided by resolution of the Board. Any officer may be assigned by the Board any additional title that the Board deems appropriate. Any two or more offices may be held by the same person, except the offices of President and Secretary.

5.2 Election and Term of Office

The officers of the Corporation shall be elected each year by the Board at the Annual Meeting of the Board. Unless an officer dies, resigns, or is removed from office, he or she shall hold office until the next annual meeting of the Board or until his or her successor is elected.

5.3 Resignation

Any officer may resign at any time by delivering written notice to the President, a Vice President, the Secretary or the Board, or by giving oral or written notice at any meeting of the Board. Any such resignation shall take effect at the time specified therein, or if the time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

5.4 Removal

Any officer or agent elected or appointed by the Board may be removed from office by the Board whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any of the person so removed.

5.5 Vacancies

A vacancy in any office created by the death, resignation, removal, disqualification, creation of a new office or any other cause may be filled by the Board for the unexpired portion of the term or for a new term established by the Board.

5.6 President

The President shall be the chief executive officer of the Corporation, and subject to the Board's control, shall supervise and control all of the assets, business and affairs of the Corporation. The President shall preside over meetings of the members and the Board. The President may sign deeds, mortgages, bonds, contracts, or other instruments, except when the signing and execution thereof have been expressly delegated by the Board or by these Bylaws to some other officer or agent of the Corporation or are required by law to be otherwise signed or executed by some other officer or in some other manner. In general, the President shall perform all duties incident to the office of President and such other duties as are assigned to him or her by the Board from time to time.

5.7 Vice Presidents

In the event of the death of the President, or his or her inability to act, the Vice President (or if there is more than one Vice President, the Vice President who was designated by the Board as the successor to the President, or if no Vice President is so designated, the Vice President whose name first appears in the Board resolution electing officers) shall perform the duties of the President, except as may be limited by resolution of the Board, with all the powers of and subject to all the restrictions upon the President. Vice Presidents shall have, to the extent authorized by the President or the Board, the same powers as the President to sign deeds, mortgages, bonds, contracts or other instruments. Vice Presidents shall perform such other duties as from time to time may be assigned to them by the President of the Board.

5.8 Secretary

The Secretary shall:

- a) keep the minutes of meetings of the members and the Board, and minutes which may be maintained committees of the Board;
- b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;
- c) be custodian of the corporate records of the Corporation;
- d) keep records of the post office address and class, if applicable, of each member and Trustee and of the name and post office address of each officer;
- e) sign with the President, or other officer authorized by the President or the Board, deeds, mortgages, bonds, contracts, or other instruments; and
- f) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the President of the Board.

5.9 Treasurer

The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Corporation; receive and give receipts for moneys due and payable to the Corporation from any source

whatsoever, and deposit all such moneys in the name of the Corporation in banks, trust companies or other depositories selected in accordance with the provisions of these Bylaws; and in general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or the Board. If requested by the Board, the Treasurer shall give a bond for the faithful discharge of his or her duties in such amount and with such surety or sureties as the Board may determine.

Article VI. Administrative Provisions

6.1 Books and Records

The Corporation shall keep at its principal or registered office copies of its current Articles of Incorporation and Bylaws; correct and adequate records of accounts and finances; minutes of the proceedings of its members and Board, and any minutes which may be maintained by committees of the Board; records of the name and address and class, if applicable of each member and Trustee, and of the name and post office address of each officer; and such other records as may be necessary or advisable. All books and records of the Corporation shall be open at any reasonable time to inspection by any member of three months standing or to a representative more than five percent of the membership.

6.2 Accounting Year

The accounting year of the Corporation shall be the twelve months ending December 31st.

6.3 Rules of Procedure

The rules of procedure at meetings of the Board and committees of the Board shall be rules contained in Roberts' Rules of Order on Parliamentary Procedure, newly revised, so far as applicable and when not inconsistent with these Bylaws, the Articles of Incorporation or any resolution of the Board.

Article VII. Deposits, Checks, Loans, Contracts

7.1

All checks, drafts, endorsements, notes, and evidence of indebtedness of the Corporation shall be signed by such officers or agents of the Corporation and in such manner as the Board from time to time may determine. Endorsements for deposits to the credit to the Corporation shall be made in such manner as the Board from time to time may determine.

7.2

No loans or advances shall be contracted on behalf of the Corporation, and no note or other evidence of indebtedness shall be issued in its name, unless and except as authorized by the Board. Any such authorization may include authorization to pledge, as security for loans or advances so authorized, any and all securities and other personal property at any time held by the Corporation.

7.3

The President or any other officer specifically authorized by the Board may, in the name of and on behalf of the Corporation, enter into those contracts or execute and deliver those instruments to the extent authorized by the Board. Without the authorization of the Board, no officer, staff or other agent

of the Corporation may enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation.

Article VIII. Conflict of Interest

8.1

No Trustee shall vote on any matter in which such Trustee or any parent, spouse, child, partner, employer or similar related business entity has a substantial interest in any property or business that would be substantially affected by such action.

8.2

No Member, Trustee, or officer of the Corporation shall be interested, directly or indirectly, in any contract relating to the operations conducted by it, nor in any contract for furnishing services or supplies to it, unless

- a) such contract shall be authorized by an absolute majority of Trustees present and voting at a meeting at which the presence of such Trustee is not necessary for such authorization;
- b) the facts and nature of such interest shall have been fully disclosed or shown to the members of the Board present at the meeting at which such contract is so authorized; and
- c) any interested Trustee has abstained from participating in discussions or votes related to such authorization, other than to disclose the facts and nature of such interest;
- d) at least three comparable bids have been solicited; and
- e) deliberations of the Board are announced and open to members.

IX. Amendments

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by the vote of a majority of the number of Trustees in office.

X. Nondiscrimination

The Members, officers, Trustees, committee members, employees, and persons served by this Corporation shall be selected and treated entirely on a nondiscriminatory basis with respect to race, color, religion, age, gender, sexual persuasion, marital status, national origin, or mental, physical or sensory handicap.

XI. Incorporation Adoption and Amendment Approval

The original Bylaws were adopted by the Board of Trustees on January 11, 2006.

Secretary

The foregoing Amended Bylaws were approved by the Board of Trustees on September 20, 2006. In WITNESS THEREOF, the undersigned has signed these Bylaws this _____ day of _____, 2006.

Peter von Christierson, Chairperson

Amended February 17, 2010

Amended June 5, 2011

Catherine J. Mich, Chairperson

- END -