

Homeward Bound Community Land Trust

Board of Trustees Meeting Minutes

Saturday, July 14, 2018 -- 12 – 2 PM

Dungeness Valley Lutheran Church, 925 N Sequim Ave, Sequim WA 98382

Agenda

1. Call to Order – 12:20 PM
2. Roll Call
 - a. Present: Monica Bell, Mark Cooper, Regan Harrison, Vanessa Indelicato, Serenity Lumbard, Kristina Hestenes Stimson, Melinda Szatlocky, Matt Woodward
 - b. Absent: Kate Dean, Christine Jacobson
3. Adoption of the Agenda
4. Public Comment
 - a. Members of the public are allowed up to 3 minutes per speaker to comment on a specific item on the agenda (excluding the consent agenda), for a total of no more than 30 minutes for all public comment
 - b. *No public present as of 12:30 PM*
5. Approval of 6/9/2018 Minutes
 - a. **MOTION:** Approve 6/9/2018 Minutes (Vanessa/Kristina) – **M/S/C**
6. Consent Agenda
 - a. No officer/committee reports this month due to focus of entire Board on Cherry Street
 - b. Treasurer reports sent to Board prior to meeting
7. Officer and Committee Reports
 - a. As removed from Consent Agenda
8. Old Business
 - a. **MOTION:** Approve Resolution naming Matt and Mark as signatories on Cherry Street Loan (Vanessa, Kristina) – **M/S/C**
 - b. Update on name change (Melinda)
 - i. Name change rejected by State due to "Trust" in the name, even though other CLTs have "Trust" in their name
 - ii. Doug Mason is going to investigate, but leaving name as is for now due to timing with Cherry Street loan and other efforts
 - c. Creating/ordering new remittance envelopes – Vanessa will handle this
9. New Business
 - a. **MOTION:** Approve Resolution authorizing a payment of up to \$500 to perform yard maintenance and debris clearing at Cherry Street (Mark, Serenity) – **M/S/C**
 - b. Discuss adding "how did you hear about us" to donation and contact forms on website, what choices should be
 - c. **MOTION:** Approve Resolution authorizing the Executive Committee to make decisions, actions, and payments on Cherry Street (Vanessa, Regan) – **M/S/C**
10. Cherry Street Deep Dive

- a. Need to identify a new General Contractor who can ideally also serve as the on-the-ground Project Manager
 - b. Need to find a foundation person – both we and the City are working on this
 - c. Continue to work with City on PUD process
 - d. Given potential cost changes due to delays and market conditions, we are having two suppliers re-run the numbers
 - e. Loan documents near finalized, will run by Doug Mason once they're complete
 - f. Utilities – not tied to initial construction
 - g. Site cleanup – started 7/14
 - h. Info kiosk – Mike and Kristina working on design
 - i. Serenity continues to work on PR/messaging and planning for brick fundraiser
 - j. **MOTION:** Pay Kevin Coker invoice for \$3693.75 (Kristina, Serenity) – **M/S/C**
 - k. Mark, Serenity, and Matt meeting with Danny Milholland of Thunderbull Productions on 7/25 to discuss PR/messaging
 - l. Schedule meeting with David Timmons week of 7/16 to discuss where we are and how best to move forward
 - m. Continue to meet with Church and neighbors
11. Good of the Order
- a. Speakers are allowed up to 3 minutes each to make general statements or observations related to the business of Homeward Bound or affordable housing in general, for a total of no more than 15 minutes for all speakers
 - b. *No speakers*
12. Adjourn
- a. Adjourned at 3:40 PM